

**NEVADA DEPARTMENT OF CORRECTIONS  
ADMINISTRATIVE REGULATION  
460**

**SECURITY AT COMMUNITY HOSPITALS**

**Supersedes:** AR 460 (06/27/86); AR 460 Temporary (3/10/09)  
**Effective Date:** 05/14/09

**AUTHORITY** NRS 209.131, 209.417

**RESPONSIBILITY**

The Wardens are responsible to develop operational procedures to ensure a secure environment, i.e., adequate security, when it is necessary to provide treatment for inmates in a community hospital.

The correctional employees escorting inmates to a community hospital are responsible to ensure that proper security procedures are followed at all times.

The Shift Supervisors are responsible to inspect community hospitals when inmates are receiving medical treatment to ensure proper procedures are being followed.

**460.01 OFFICER REQUIREMENTS**

1. Except in the case of an emergency, a Class A Uniform will always be worn by all ranks of Correctional Officers when they are manning a post that, on a routine basis, will be meeting the public.
2. Correctional officers assigned to community hospital coverage shall have a copy of the following in their possession:
  - A. Post Orders and/or Operational Procedures which include escape procedure data and a copy of this Administrative Regulation;
  - B. A log sheet to record all activities pertaining to the hospitalized inmate(s);
  - C. A current inmate photograph;
  - D. Travel orders indicating the inmate's sentence, custody and all other pertinent information and,
  - E. A list of Department phone numbers.

3. At no time will a Correctional Officer who is supervising inmate patients in the hospital be watching television or participating in any activity which would divert attention from the performance of his/her duties.

A. Officers are not allowed to have visitors.

4. The inmate must be visible to the officer at all times whether in or out of bed.

5. Supervising correctional staff will sit in a position in which they can observe both the inmate and the door at all times.

6. Officers are responsible for providing their own meals while on duty; however, arrangements may be made with the hospital to purchase a guest tray.

7. Officers are not to provide food or drinks to any patient unless instructed to do so by the nursing staff. If this is done, an entry should be made in the hospital sheet.

8. Correctional officers on duty will use the restroom which is located inside the room where the inmate is housed.

9. If additional appointments are scheduled for the inmate, correctional staff shall **not** inform the inmate of the scheduled dates.

#### **460.02 SECURITY PROCEDURES**

1. When the Department is admitting an inmate, hospital security staff and other staff as deemed appropriate are to be immediately notified of the inmate's custody level – whether maximum, close, medium, minimum or community trustee.

2. An inmate should not be placed in a room with a civilian, subject to hospital availability.

3. The Shift Commander shall notify local law enforcement agencies and hospital security staff of the inmate(s) hospitalized, the expected period of hospitalization, and the location of the inmate's room within the hospital.

4. Inmates who have minimum and community trustee custody may be authorized to remain in the hospital without supervision only if the hospital concurs.

A. Hospital staff may, at any time, request and receive custodial staff for supervision purposes.

5. Inmates who are medium custody or above will be restrained to the hospital bed in a manner compatible with medical treatment.

6. If more than one inmate is hospitalized in the same location, two officers will be assigned per inmate.

A. This may vary depending upon the security needs of the inmates and the hospital layout.

- B. Under special circumstances, medium custody and above inmates may be supervised by only one officer, for example, when an inmate is in a coma. Prior approval of a Deputy Director is required.
7. Once the inmate has changed out of prison clothing, the transporting officer will return the inmate's clothing to the institution. Upon discharge from the hospital, the inmate's clothing will be returned for transportation back to the institution.
8. Inmates are to remain in their room at all times unless the physician has ordered walking in the hall as part of the treatment plan.
9. Inmates will be furnished with disposable dinnerware and silverware by the hospital. The Correctional Officer is responsible to ensure that all items issued are returned.
10. The Director, Deputy Director, Warden, or Associate Warden may authorize visits to hospitalized inmates. Any visitor must be on the inmate's approved visiting list. No other visits or interviews are to be allowed. Children under 12 are not permitted.
11. Per AR 750, 750.01, 1.8, inmates are permitted to receive first class mail through the prison. Outgoing mail is not authorized.
12. The hospitalized inmate may not use the telephone without prior authorization from the Director, Deputy Director, Warden, or Associate Warden.
- A. The Department may ask hospital personnel to remove the telephone from the room or place a lock on it in order to prevent inmate access.
13. The hospital staff shall be instructed to notify the supervising officer of any unusual occurrence which relates to the inmate patient.
- A. If no officer is available, hospital staff shall be instructed how to notify the shift sergeant or lieutenant of the appropriate institution.
14. All rules and regulations of the Department shall be in effect; however, exceptions may be made for medical reasons,.
- A. If the attending physician indicates that specific treatment is necessary, the Department staff is to assist in any way possible, without breaching security.
- B. An immediate report to the institution shall be made if such treatment differs from the normal situation at institutions.
15. Operational Procedures will be developed for inmates admitted for surgery addressing proper safety and security procedures unique to the medical facility in which the inmate is housed.

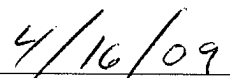
## **APPLICABILITY**

1. This Administrative Regulation requires an operational procedure and Post Orders for all institutions/facilities.
2. This regulation requires an audit.

## **REFERENCES**

None

  
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Howard Skolnik, Director

  
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Date